

Dear ICMM participant,

We are glad to inform you that the scientific program of ICMM-2014 is available from the conference site.

The program includes:

4 Plenary lectures (Pl),

24 invited talks (I-01 – I-24),

38 oral presentations (O-01 – O-38),

26 flash presentations (FP-601 – FP-609; FP-701 – FP-708; FP-801 – FP-809) and

242 poster reports.

### **Instructions for Speakers**

All speakers should submit PowerPoint presentations to the Organizing Committee on USB memory sticks for copying to our demonstration system. All speakers are kindly asked to submit presentations half a day in advance of their lecture time, i.e. Tuesday morning speakers should submit their presentations during Monday afternoon and so on.

All presentations should be prepared in PowerPoint. We accept files of \*.ppt, \*.ppx or \*.pdf format.

The technician's decision is final.

### **Presentation Timekeeping**

Plenary speakers will have 40 minutes for report and 5 minutes for questions (45 minutes in all).

Invited speakers – 22 min. and 3 min. correspondingly (25 min. in all).

Oral speakers – 12 min. and 3 min. (15 min. in all).

Speakers with flash report will have only 5 min. without questions (all questions can be discussed during the Poster session).

### **Instructions for Poster Preparation**

Poster sessions will be carried out on the second floor of the Congress Center (the Levinson Lounge). All poster boards will be numbered according with the ICMM Program Book.

All poster boards have 240 cm (height) x 97 cm (width).

Fixing materials (only double-sides scotch or Blu Tack is allowed) will be provided.